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**PROFESSIONAL BOARD STAFF NETWORK  
2022 EXECUTIVE COMMITTEE**

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ACCT Professional Board Staff Network

**PBSN WEBSITE**

[www.acct.org/page/professional-board-staff-network](http://www.acct.org/page/professional-board-staff-network)



## A New York State of Mind

BY BENITA DUNCAN  
LANSING COMMUNITY COLLEGE

**F**OUR YEARS AGO, DURING THE ACCT LEADERSHIP CONGRESS IN New York City, I was elected as the Professional Board Staff Network (PBSN) Secretary. This year, I find it befitting to serve as PBSN President back in the city where my journey began!

The PBSN has been a lifeline. In 2016, I attended the PBSN workshops and learned how to make an electronic board packet. I brought that knowledge back to my college, and we have been paperless ever since. This invaluable information helped to save my college \$35,000 in printing costs. This was just one of the many useful pieces of information I received while attending the PBSN Workshops. If you are not an active member of the Professional Board Staff Network, I encourage you to get involved and take advantage of the wealth of information and networking available through PBSN. According to BixJournals.com, actively pursuing professional development ensures that our knowledge and skills stay relevant and up to date. In addition, professional development helps us to stay up to date with changing trends, learn new skills, and develop and enhance the individual unique qualities that make us an invaluable asset.

This year, the PBSN Executive Committee has planned great sessions and activities for the PBSN membership. On Wednesday, October 26, right after the ACCT Leadership Congress opening general session, we kick things off with a Meet and Greet, hosted by Lansing Community College, from 7 – 8:30 p.m. right in the heart of Times Square. We have tentatively reserved Carmine’s Italian Restaurant, which is within walking distance of our hotel. The Meet and Greet will allow us to kick the conference off with fellowship, food, and fun.

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Learn more at [www.acct.org/page/professional-board-staff-network](http://www.acct.org/page/professional-board-staff-network).



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Next, our annual PBSN Workshop will take place Thursday, October 27, from 2:00 – 5:00 p.m. Based on our survey results, we will cover **strategies for effective planning**, which will address the many meetings and events we plan throughout the year. We will also cover ways to **create effective meetings** with agenda planning, timeframes, and tools for tracking action and following up on items. In addition, we will also explore creative ways to develop fun and interactive **board retreats** with board members and presidents. We have a lot of great things in store, but the highlight of this year's workshops is our feature speaker, **TV wellness expert Heather Hans**. She is excited to be with us this year and will speak with us about **burnout for professional staff serving CEOs, presidents, and governing boards**.

Finally, on Friday, October 28, starting at 8:30 a.m., we will have our annual business meeting to conduct business and hold elections for the PBSN Executive Committee. Please consider becoming involved by running for an executive committee position. For more information,

visit our website at [www.acct.org/page/professional-board-staff-network](http://www.acct.org/page/professional-board-staff-network), or contact me at [duncanb@star.lcc.edu](mailto:duncanb@star.lcc.edu) or by phone at (517) 483-5252.

On the behalf of the PBSN membership, I'd like to give special thanks to this year's sponsors, Lansing Community College and Dallas College. Sponsorship helps to make our sessions successful, so we greatly appreciate them both. I'd also like to thank this year's PBSN Executive Committee for their dedication, hard work, and support. Last, thanks for giving me the honor to serve as your PBSN President. It has been rewarding to serve the PBSN membership and to help plan this year's annual professional development sessions and activities. I hope you are in *A New York State of Mind* and plan to attend the wonderful things we have in store for the PBSN membership. By plane, train, and automobile, all roads are leading to New York City, and this year's events you won't want to miss. We look forward to seeing you soon!



*The 2022 Professional Board Staff Network Executive Committee*





*Meet & Greet*



**WED. OCT 26** Carmine's Italian Restaurant  
200 W. 44th Street  
Times Square  
**7:15 - 9:00 pm**

*Business Meeting*

**FRI. OCT 28**  
**8:30 - 11:00 am**



PBSN Executive Committee

**MARRIOTT MARQUIS**  
1535 Broadway  
New York, NY 10036

PBSN Featured Speaker

**HEATHER HANS**  
TV Wellness Expert  
October 27

"Burnout" for Professional Staff Serving CEOs, Presidents, and Governing Boards

*Workshops*

**THURS. OCT 27**  
**2:00 - 5:00 pm**

- Strategies for Effective Planning
  - Planning Board Retreats
- Creating Effective Meetings

For more information: [www.congress.acct.org](http://www.congress.acct.org)  
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